

Cove School District
Regular School Board Meeting
July 18, 2017
HS Math Room

Board Members Present

- Steve McLean, Julie Culver-Witten, Andy Lindsay, John Frisch, Jamie Dickenson

Others Present

- Mat Miles, Amie Breshears, Bethany Freudenthal (The Observer), Ron Rees, Earl Pettit, Tara Thomas, Gerri Silvera, Heidi Thomas, Deb Hansen, Darren Hansen, Lisa Murchison, Dan Landa, Koreen Williams, Andrea Mallory, Mark Mallory, Chelsea Musgrove

Call to Order

- Chairman, Steve McLean called regular meeting to order at 7:01.

Flag Salute

Welcome New Board Members (Policy BBBB)

- Steve swore in new board members, Jamie Dickenson & John Frisch.
- Steve recognized Brett Moore & Scott Spears for their time on the board.

Agenda Approval - Changes, Additions and/or Deletions

None

Election of Board Officers (Policy BCB)

- Board Chair - Andy moved to elect Steve, Julie second, Steve abstained, four in favor
- Board Vice Chair - John nominated Andy, Steve second, Andy abstained, four in favor
- Board Secretary – Will be designated by Interim Superintendent

Executive Session

Board went into Executive Session at 7:20 pm pursuant to ORS 192.660 (2)(a) - To consider the employment of a public officer, employee, staff member or individual agent.

Board adjourned from Executive Session back into regular session at 7:55 pm.

Communications/Good of the Order

- No communications
- Andy thanked Jamie & John for throwing their hat in the ring before they were actually appointed & assisting with interim superintendent search.
- Steve reported that basketball camp & volleyball camp for all school aged grades went well.
- Heide Thomas commented that summer custodial staff are doing an awesome job, elementary building looks great.

Patron Comments

- None

Consent Agenda

- Andy made motion to approve meeting minutes for Special Board Meeting minutes of May 3, 2017, Budget meetings May 2 & May 25, Julie second, motion passed unanimously.

Reports

- a. Mat Miles - Acting Superintendent
 - State & Federal reports that are due have been completed.
 - Kindergarten teacher interviews completed.
 - Reviewed list of various maintenance tasks that are in progress.
 - COSA conference he attended was great conference.
- b. Amie Breshears - Deputy Clerk
 - Presented Monthly & Quarterly reports
- c. Deb Hansen
 - Gearing up for Cherry Fair
 - Next meeting August 2, 2017 at 7pm - election of officers

Discussion Items

- a. Interim Superintendent Search Update - Andy gave an overview of the process: There were 8 great applications, the interview committee interviewed 3 of the applicants, Earl Pettit will start work on August 1. Andy explained that one main point in reducing from the original 8 applicants to only interviewing 3 was that the interview committee felt the interviewee had to have superintendent experience for this interim position.
- b. Organizational Designations (Policy BC/BCA)
 - Chief Executive Officer - Interim Superintendent
 - Deputy Clerk - Amie Breshears
 - Budget Officer - Interim Superintendent (Policy DB District Budget)
 - Custodian of District Funds - Deputy Clerk Amie Breshears
 - Authorized Signatures - Interim Superintendent and Principal
 - Custodian for Districts Records - Interim Superintendent and Deputy Clerk (Policy KBA)
 - District Legal Counsel - Steve Joseph remains in place, but board agreed to explore other options.
 - District Auditors - Lewis, Poe, Moeller, Gunderson & Roberts, LLC
 - Insurance Agent of Record - Wheatland Insurance/Pace
 - Depositories of District Funds - Umpqua & Local Government Investment Pool
 - Bonded Employees and Officers (Policy DH)
 - Interim Superintendent (\$100,000)
 - Deputy Clerk Amie Breshears (\$100,000)
 - Principal Mat Miles (\$100,000)

- Secretary Kelsey Stitzel (\$25,000)
- Establish Regular Meeting Schedule (Policy BD/BDA) - Will remain the same, start times might vary in winter months
- Andy move to accept the organization designations as presented, Julie second, motion passed unanimously.
- c. Policy Review - Policy EFA Local Wellness Program - Mat reviewed the current District policy & presented a very large booklet provided by OSBA website. The District current does not have soda or snack vending machines & we do participate in the SNACZ program, both of these items are part of the Wellness policy.
- d. Restraint and Seclusion Report (Policy JGAB) - Mat handed out the report that was submitted to the Oregon Department of Education & explained one scenario from the prior fiscal year that was reported.

Action Items

- a. Consider: Recommendation from Interim Superintendent hiring committee
 - Andy, as spokesperson for the hiring committee, recommended that the Board pursue a contract with Mr. Earl Pettit for the Interim Superintendent & Elementary Principal position. John moved to accept the recommendation, Julie second, motion passed unanimously.
- b. Consider: Recommendation from administration on hiring kindergarten teaching position.
 - Mat explained that the interview team interviewed 7 applicants for the kindergarten teaching position. Mat recommended hiring Tracy Wright for the position. Andy made motion to accept the recommendation, Julie second, motion passed unanimously.

Future Agenda items

- a. Hiring JV Coaches
- b. OSBA training, online reading, website - Amie to contact OSBA
- c. Goals/expectations meeting with board & interim superintendent
- d. List of 2016/17 maintenance projects
- e. Legal counsel discussion
- f. Enrollment update

Discussion regarding having an open house prior to first day of school. Communications between administration & staff will continue to decide on a plan.

Executive Session

5 minute recess

Board went into Executive Session at 9:35 pm pursuant to ORS 192.660 (2)(a) &(d)

- (a) To consider the employment of a public officer, employee, staff member or individual agent.
- (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Executive session adjourned into regular session at 11:30 pm.

Action Items

- a. Consider accepting High School Principal & Deputy Clerk contracts
 - o Andy made a motion to accept the contracts, Julie second, motion passed unanimously.

Next Meeting – Special Meeting on July 27, 2017 at 7:00 pm & Regular Meeting on August 15, 2017 at 7:00 pm.

Motion to adjourn meeting by Julie, Jamie second motion, motion passed unanimously at 11:31 pm.