



PO Box 68, 803 Main Street,
Cove, Oregon 97824
(541) 934-2646 FAX: (541) 934- 2005

REGULAR BOARD MEETING
Minutes
October 17, 2017
High School Math Classroom, 7:00 PM

Pursuant to ORS 192.640, notice is hereby given to the members of the Cove School District Board of Directors and to the general public that the Cove School District Board of Directors held a meeting open to the public on **October 17, 2017**, beginning at **7:00 PM** in the High School Math Classroom located in the Cove High School building, 803 Main Street, Cove, Oregon.

I. PRELIMINARY MATTERS

A. Call to Order and Introduction of Special Guests

1. Steve called meeting to order at 7:00 pm.
2. Board Members in attendance: Steve McLean, John Frisch, Jamie Dickenson, Andy Lindsey
3. Others in attendance: Amie Breshears, Earl Pettit, Mat Miles, Lisa Murchison, Brendan Kelley, Karie Kelley, Nathan Weishaar, Scottie Loree, Steve Kelley - OSBA

B. Pledge of Allegiance

C. Celebrations and Recognitions:

1. Mr. Pettit stated that the fall sports teams seasons have gone well, very competitive & generally a positive attitude.
2. Mr. Pettit also mention that NAP (night against procrastination) & Homework club getting more popular & working very well. Very positive feedback from parents & staff.

D. Student Reports/Presentation:

1. FFA – Scottie Loree

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- a. District Soils competition was held at Cove School District, which involved 11 teams & went well. Thank you to Conley Farms for digging the soil pits. Cove team placed 1st. Clancy Short was the top individual.
 - b. Attended District leadership camp, where the green hand & advanced teams competed in rituals.
 - c. October 20th & 21st is Fall Festival
 - d. October 20th is also Fun Run at 8am
 - e. Alumni (Friends of the Cove FFA) meeting will be October 19th at 6:15 pm
2. ASB – Scottie Loree
- a. Pep Assembly October 19th at 7:20 pm.
 - b. October 20th is Senior night for FB boys & CC team.
 - c. October 21st is Homecoming dance in Little Gym.
 - d. Veterans Day Assembly November 9th at 10 am.
 - e. Mr. Pettit added that some FFA members will be leaving the morning of October 22nd to go to National FFA convention.
- A. Booster Club Report: None
- B. Agenda: Emergency Adjustments, Item Sequence, or Deletions and Adopt the Agenda
1. Move Approval of Minutes - Regular Meeting – September 19, 2017 from consent agenda to directly after consent agenda.
 2. II.A.5 – Kobe should be spelled Koby.
- C. Public Comments - None

II. ACTION ITEMS

- A. Approval of the following **consent agenda** items:
1. Approval of Minutes:
 - Regular Meeting – September 19, 2017 - Moved to 1.A.7, for adjustments
 - Special Meeting – September 28, 2017
 2. Payroll and expenditure ratification. Disbursement Detail Listing. (*If there are any questions regarding specific expenditures, details may be obtained at the Superintendent's Office Monday through Thursday from 8AM to 4PM.*)
 3. Superintendent's Leave and Expense Report
 4. Second Reading and Adoption of Policy Revision
 - BFE: Administration in Policy Absence
 - GBMA: Whistleblower
 - GCL/GDL: Staff Development
 - GCPD: Discipline and Dismissal of Licensed Staff
 - IICA: Field Trips and Special Events
 - JEA: Compulsory Attendance

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- JECBD: Homeless Students
 - JHCCF: Pediculosis (Head Lice)
5. Contracts:
- Coaches.
 - Brian Wright - Middle School Boys and Girls Basketball Coach
 - Luis Ortiz – High School Boys Head Basketball Coach
 - Kobe Dunlap – High School Boys Assistant Basketball Coach
 - Doug Girdner - High School Girls Head Basketball Coach
 - Kelli Langford – High School Girls Assistant Coach
6. **Andy made motion to approve the items on the consent agenda as presented, John second, motion passed unanimously.**
7. Jamie pointed out that on the Regular Meeting minutes – September 19, 2017 it should state that Chelsea Musgrove & Laura Robins stepped up to coach 4th & 5th grade Volleyball, not middle school volleyball. **John made a motion to accept the minutes with this change, Jamie second, motion passed unanimously.**

B. First Reading of Policy Revision(s)

1. Mr. Pettit reviewed the following policies
- BHE: Board Member Liability Insurance
 - GB: General Personnel Policies
 - GBI: Gifts and Solicitations
 - GCC: Recruitment of Licensed Staff
 - GCD: Hiring of Licensed Staff
 - GCPB/GDPB: Resignation of Staff
 - IKF: Graduation Requirements
 - IKI: Academic Integrity
 - JOC: Legal Names of Students
2. Various board members asked a few questions regarding the policies, which were answered by Mr. Pettit, Mr. Miles & other board members.
3. **Andy moved to accept the first reading of all policies presented, Jamie second, motion passed unanimously.**

C. Discussion and possible action to approve a memorandum of understanding granting longevity pay to coaches and advisors.

1. Mr. Pettit presented his background information. Steve mentioned adding 0 before .5%, just for clarification. Andy asked Mr. Pettit a question in regards to the entity names in the memorandum, Mr. Pettit pointed out that Cove School District should be changed to Cove Board of Education to follow the wording of the certified contract. **Jamie moved to accept Memorandum of Understanding, Andy second, motion passed unanimously.**

D. Discussion and possible action to approve the selection of the following textbooks:

1. Mr. Pettit reviewed the curriculum adoption that has been approved. Mr. Miles answered some questions from the board.
 - McGraw Hill – Personal Finance
 - Pearson - Essentials of Anatomy and Physiology
 - Glenco – Chemistry
 - Glenco – Physics
2. **Andy Lindsey made a motion to accept the proposed textbook adoption, John second, motion passed unanimously.**

E. Discussion and possible action to set a timeline and process for hiring of a superintendent.

1. Steve Kelley went through table of contents of Executive Search Services & the proposed Superintendent Search Calendar. Deliberation amongst board members & community members in attendance in regards to dates on search calendar, with multiple adjustments.
2. **John moved to accept the Proposed Superintendent Search Calendar as amended, Andy second, motion passed unanimously.**

III. REPORTS/DISCUSSION ITEMS:

A. Board Requested Discussions

1. Parent-Teacher Conference Plan for SY 17-18
 - a. Mat explained that after listening to parent suggestions, administration has decided to do a round robin type meeting in the big gym for high school.
 - b. Mr. Pettit stated that with Elementary trying to follow the same type of schedule, there will not be appointments unless prior scheduling, there will be open door policy for parents in each classroom.
 - c. Questions from Steve regarding confidentiality in meetings which Mr. Pettit answered that they have planned it out to work with that issue.
 - d. They will be teacher directed, not student led.
2. Charter Council Update
 - a. Mr. Pettit is trying to establish who is exactly on the council & round up past meeting minutes. In the next couple weeks Mr. Pettit will be coordinating a meeting with the council. His focus of the meeting will be to speak to them about Measure 98/99.

B. Deputy Clerk:

1. District Financial Report
2. Student Accounts

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- i. Amie reviewed board financial reports, which included quarterly 5 year Comparison & Consolidated Board Report. She pointed out a couple areas that stood out & explained the changes. No questions from board

C. Superintendent Report (Information/discussion items)

- 1. Measure 98 – Update
 - a. As calculated out, there are three items we would like to use this funding for: CTE - business program that would tie into FBLA, SRO through sheriff department, & Guidance Counseling. This is fully funded for the biennium, but in the future it is “maybe” money. The programs we are planning on using it for are new programs (which is required by Measure 98), but we had already planned on beginning the programs for the 17-18 year prior to knowing we had the funding, therefore if the floor fell out of the funding after the biennium, Mr. Pettit feels that the District could fund it on their own.
- 2. Outdoor School (Measure 99) – Update
 - a. Application is due in mid November, which is new news to Mr. Pettit (time table change). Mr. Pettit spoke to elementary staff & they all concurred with the general idea that they want to go to a program that is already put together on the other side of the state, not put together a school of our own. There are two programs that Mr. Pettit has found that meet that type of criteria, so that is how Mr. Pettit is going to fill out application.
- 3. Student Enrollment: Down by 3 from prior month.
- 4. Presentation of the following regulation revisions:
 - GBI-AR: Internet-Sourced Crowdfunding Solicitations
 - JE-AR: Attendance
- 5. Mr. Pettit reviewed the Cove Charter School report card from ODE, which overall is comparable to other small districts.

IV. REQUESTS FOR FUTURE AGENDA ITEMS

- A. About 6 policies for review
- B. Discussion on SRO
- C. Superintendent check-in (Executive Session)
- D. Charter Council update
- E. OSBA Representative Steve Kelley
- F. December & February board meeting date changes

V. UPCOMING EVENTS

- Veterans Day Program.....November 9
- Regular School Board Meeting.....November 21

VI. ADJOURNMENT

- G. **John moved to adjourn, Andy second, motion passed unanimously at 10:10 pm**