

Cove School District
Regular School Board Meeting
April 18, 2017
HS Math Room

Board Members Present

- Brett Moore, Steve McLean, Julie Culver-Witten, Andy Lindsey

Others Present

- Bruce Neil, Mat Miles, Amie Breshears, Lisa Murchison, Jason Gorham, Arnold Coe, Mallore Loree, Tara Thomas, Gerry Silvera, Burr Betts, Nathan Weishaar, Kelly Carreiro, Darcy Carreiro, Lorissa Johnson, Tara Thomas, Mark Mulvihill, John Frisch, Austie Baird, Brad Baird, Patty Lindsay, Darren Hansen, Jamie Dickenson.

Call to Order

- Chairman, Steve McLean called regular meeting to order at 7:00.

Flag Salute

Agenda Approval/ Emergency Adjustments

- Add Removal of school board member per policy.

Communications/Good of the Order

- Eric Gustavson was awarded inspirational teacher award from EOU, nominated by Hannah Smith & Lacey Baird.
- Two crystal apple winners, Erich Dressen & Ross Hubbard
- Steve spoke about how much fun he had on the Philly trip with Mr. Hubbard, the students, Karen Moore & the parents. All were great & all the aspects of the trip were above his expectations. Thankful to Karen Moore who spearheads the trip & everyone else involved.

Patron Comments

- Darcy Carreiro - Thank you K-3 teachers for their involvement in the safety fair.
- Darcy Carreiro – What was Mr. Manley’s actual resignation date? Bruce responded immediately following his resignation email. Who is attending athletic director meetings making sure that our fall schedules are solidified? Steve stated that we will cover that later in the meeting.

Consent Agenda

- Brett made motion to approve meeting minutes for March 14, 2017, Andy second the motion. Motion passed unanimously.

Reports

- a. Mark Mulvihill - IMESD Superintendent
 - Handed out 3 documents that gave an overview of who IMESD is & what they do for the District, which he review in more detail in his discussion.
 - IMESD serves four counties, 18 school districts, 21,000 students with in those districts.

- Assist districts/students from birth to 20 yrs old, with a portion focused on high needs students. Some of the overall district assistance they offer are Technology, Software, Nursing, Occupational Therapy, Speech Pathology & Language, Business Services, & many other services.
- Districts get the services they need by pushing IMESD on the resources they need, IMESD then will do research & package those resources to assist the district.
- He noticed that we have Outdoor School on our agenda to talk about & pointed out that they offer a site for no charge for outdoor school on the north fork of the Umatilla River.
- Mat, Steve & Brett asked questions & made comments to Mark regarding what he had discussed.
- Kelly Carreiro asked questions as clarification on services & handouts.
- Further conversation amongst board & administration regarding if we are pushing IMESD as much as we can be.
- Requested by Bruce to add Local Service Plan to action items.

b. Student Body - Lorissa Johnson

- Carnival on April 28th from 6 pm to 8 pm, revamped with more booths & a feed prepared by FFA.
- Prom is Saturday April 22 at Ascension School here in Cove.
- Track, Softball, baseball & golf in full swing, all very successful at this point.
- Lisa Murchison assisted with reporting on Math competition that took place today, place 3rd in the math relay which consist of 5 students (one from each level). There were 19 teams at competition, some of them being as large as Ontario & La Grande School Districts, each team has approximately 20 students. All four of pre-algebra students competing placed in top 10. Algebra 1 level winner was Correa Weber from Cove & she will go onto the state contest. Algebra 2 level 2 students placed in the top 10%, so they are also invited to compete at state contest. Various other competition winners from Cove.

FFA - Lorissa Johnson

- State Convention was during Spring Break. Ezekiel Elmer & Karley Witten both received their state degrees. The District also received the Ag Growth award, which is earned when the chapter has a growth of over 20% in the past year. Karley Witten ended up in top 10 for the State Officer candidate.
- Free Community Breakfast on April 28th from 7 am to 9 am at Ag House.
- FFA annual banquet is Saturday, May 6th at 6:30 pm.
- Plant Sale is May 11th – 13th, times to be announced.
- CDE days in Corvallis which consists of various judging contest. An A&B team for livestock judging will be going to compete, as wells as a dairy foods judging team.

c. Booster Club - Deb Hansen

- N/A

d. Superintendent - Bruce Neil

- District required to Radon test which was completed recently, we are good for next 10 years.
- Provided a goal outline provided by Mrs. Hindman for her 3rd grade math goals as follow to a board work session discussion regarding teacher goals.
- Bruce had given some kindergarten data in past meetings. Tara Thomas, District Title I teacher, volunteered to come & present some of her EZ CBM data she keeps. Based on our

- economic status (free & reduced meal applications drive this), our District is a targeted District, rather than District Wide. This means that we test all students in the Fall, Winter & Spring from K through 3rd grade & typically those within the 10th percentile are shown as students who need further assistance, but because the program is working so well the students getting assistance currently are real close to grade level. Once the student reaches grade level they are dismissed. Title I is not more of the same things taught, but is specialized instruction to meet each child's needs, so they are able to achieve at a higher level. Tara pushes into classrooms (K-5th) in the morning (Tier I Intervention), where she can service any student, this is different than Title I, pulling students out of classrooms (Tier II services), which she does in the afternoon. If students do not show improvement with Title I services, they are then moved to Special Education, which is a Tier III service. If a student is using a type of special education, doesn't mean they don't qualify for Title I.
- District Goals & Performance Indicators –
 1. Goal 2.3 - Analyze retention & recruitment package for all staff – Mat went outside the box to recruit quality candidates to apply for the Science Position.
 2. Goal 4.4 – Increase favorable coverage of district students, staff, programs and events – Multiple positive things mentioned throughout meeting.
 3. Goal 5.1 – Review and discuss select district policies on a monthly basis – Policy DB District Budget & Policy IC/ICA School year/School Calendar
- e. HS Principal & ASB - Mat Miles
- Provided a list of events that have happened recently & future events & elaborated a bit on each event.
 - Congratulated FFA Chapter for what they have achieved.
 - Note of appreciation to Karley Witten for completing the work to apply for the state position.
 - Bruce pointed out the mural that Mr. Gustavson's art class is painting on the side of Dollar's Corner to depict healthy eating in conjunction with the Snacz Program.
- f. Financial - Amie Breshears
- Presentation of financial reports – Monthly reports: Disbursement Detail Listing, Consolidated Board Report (current month & FYD), Lunch Report, Student Body Profit & Loss & Quarterly Reports: Revenue Statement, Expenditure Statement, 5 year comparison.

10 minute recess @ 8:35 pm

Old Business/Discussion Items

- a. Superintendent evaluation communication to the community
 - Steve spoke about the OSBA 360 evaluation process – board utilized 2 of the 3 steps of the evaluation, Step 1 is review of 9 performance standards & Step 2 is review of district goals. Mr. Neil's evaluation has been completed & he is under contract for the 2017/18 school year.
- b. Board and Superintendent Working Agreements
 - Bruce offered sample of working agreements that he obtained from OSBA. Steve suggested discussing the sample at a work session, the board agreed. Work session would also include more discussion on District goals that were discussed at last work session.
- c. Policy IGD Student Activities Administrative Regulation

- Administrative Regulation is built to support the Student Activity Policy. Bruce presented the third draft of the AR that he & Mat have worked on along with assistance from Spencer Lewis from OSBA. This AR will be included in the Student Handbook & Student/Parent meeting with coaches, clarifying what function is appropriate & what is not. Comments from Arnold Coe & Darcy Carreiro were taken.
- d. Outdoor School Update
- Patti Lindsay presented an official update from Oregon State University regarding the progress of the program. She would really like to see Cove School District participate in Outdoor School. Board would like Administration to look into this more. State is not going to fund anything that doesn't fit with the STEM program. May be a good thing to have IMESD look into writing a grant for it. Patti handed out a guide of what needs to be done to participate in one of these already formed outdoor schools. Brett stated that if this does happen he would like to see us use our local facilities, i.e. 4-H center.
- e. Athletic Director - Administrator workload and future A.D.
- Bruce & Mat working through duties at this point. Luckily we are co-oping with other districts for most of the spring sports, so the other sport is Middle School & High School track that they will have to figure out, therefore it is manageable at this point. Mat keeping updated on fall sports schedules. Mat or Bruce will be attending the next athletic director meeting.
- f. Certified/Classified Contract Negotiations Update
- Certified met with Andy & Julie last week. Classified have not started the process yet because they do not have a new representative.
- g. School Board Work Sessions
- Next agenda will consist of working agreement & continue working through District Goals. Next meeting June 13th @ 7 pm.
- h. Science Teacher Update
- Mat spoke about the 3 outstanding candidates for the science teacher position. Process was unique because of the out of the box ways we used to search for a qualified person to fit this position. All three have been interviewed, all three highly qualified. Interviewing committee has recommended to hire Levi Wiseman.
- i. Budget Committee members
- Bruce reviewed names of members who would rather not volunteer again & those who would like to volunteer. The current returning members will be John Frisch, Gerry Silvera & Monica Hill. The community members who would like to fill the open seats are Darren Hansen & Burr Betts.
- j. Charter Council
- Koreen Williams, Eric Gustavson, Deb Hansen, Patti Lindsay, Bruce Neil & a board member. Andy Lindsay volunteered.
- k. Official Statement to OSAA Classification and Districting Committee
- Mat spoke with Jack Hendrickson from Dufur who has a strong interest in this area. As a result of that conversation Mat sent a somewhat formal email to a couple contacts at OSAA for the committee consideration. The email summarized the impact to our students & programs when a school like ours gets pushed into a 2A classification, specifically thanked them for allowing us to come back to 1A & requested that they consider building in some wiggle room by moving the cap from 89 to 95. Darcy asked if the District gave our opinion on the 5A or 6A options because although it doesn't appear it will affect our District directly,

it may affect our football team. Mat stated he would reach out to Jack Hendrickson to see if he has any opinions on the situation.

- I. Division 22 Assurances
 - Bruce explained that these assurances are what make up an annual report that has to be reported to the state, which has been submitted & received by the state. There are 55 different domains within those assurances, which the district has to be in compliance with. Bruce will pull some of the points included in these assurances to review for the next meeting.
- m. School Calendar 2017-18 School Year
 - Bruce discussed the school calendar that Mat prepared. Looks very close to 2016-17 school year. Board had some discussion & questions. Student seat days required by ODE is what really drives the calendar.
- n. Policy BBD - Board Member Removal from Office
 - Andy wanted to discuss #3 of this policy which states: When an incumbent ceases to discharge the duties of office for two consecutive months unless prevented by sickness or unavoidable cause. Discussion amongst board regarding the policy & circumstances. No action to be taken.

New Business/Action Items

- a. Appoint Budget Committee Members
 - Recommended that the budget committee term of Gerry Silvera be renewed & that Burr Betts & Darren Hansen be appointed as budget committee members. Brett made motion, Julie second, motion passed unanimously.
- b. Accept Budget Calendar
 - Brett made motion to accept budget calendar, Andy second, motion passed unanimously.
- c. Accept 2017-18 School Calendar
 - Brett made motion to accept School Calendar, Julie second, motion passed unanimously.
- d. Accept Division 22 Assurances
 - Brett suggested tabling it till next month so that we can receive further details from Bruce.
- e. Accept Coaching Resignation
 - Koby Dunlap turned in a letter resigning his position as the Assistant Boys High School Basketball coach, Brett made motion to accept, Julie second, motion passed unanimously.
- f. Hiring Middle School Track Coach
 - Mr. Miles & Blake Manley did a lot of research trying to find a coach with no avail. In order to not let the kids down, Bruce is willing to take this position on. Discussion amongst the board. Brett made motion to accept, Andy second, motion passed unanimously.
- g. Hiring High/Middle School Science Teacher
 - Bruce recommended hiring Levi Wiseman for the Science Teacher position. Julie made motion to accept, Brett second, motion passed unanimously.
- h. Approve Local Service Plan with IMESD
 - Brett moved to accept, Julie second, motion passed unanimously.
- i. Accepting the March 9th Special Meeting minutes
 - With title changed from Executive Meeting to Special Meeting per request of Steve, Brett moved to accept, Andy second, motion passed unanimously.

Future Agenda Items

- a. Division 22 Assurances
- b. Classified Staff renewal/extensions
- c. Hire Athletic Director
- d. New OSBA policies, one of them being Local Wellness policy
- e. Recommendation for Charter Council Member

Meeting moved into an Executive Session at 10:12 pm citing ORS 192.660 (2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Next Meeting – May 16th at 7:00 pm

Motion to adjourn executive session by Julie, Andy second, motion passed unanimously at 10:55 pm.

Motion to adjourn regular meeting by Brett, Andy second, motion passed unanimously at 10:56 pm.

Steve McLean, Board Chairman

Bruce Neil, Superintendent