

Cove School District  
2016

Tuesday, April 19,

### Regular School Board Meeting

Board Members Present- Brett Moore, Steve McLean, Julie Culver-Witten

Others Present- Mat Miles, Bruce Neil, Kelsey Stitzel, Amie Breshears, Blake Manley, Lisa Murchison, Gerri Silveira, Maxine Parker, Deb Hansen, Brendan Kelley, John Frisch

Call to Order- Chairman Brett Moore called meeting to order at 7:08 p.m.

Agenda Approval- Steve McLean made a motion to accept agenda as presented; Julie Culver- Witten seconded; motion passed unanimously.

Communications- No Communications.

Good of the Order- Meg here in spirit while healing at home from having a knee replacement. High School Softball is undefeated and ranked # 1 in State.

Patron Comments- No Comments

Consent Agenda- Steve made a motion to approve March 15th minutes; Julie seconded; motion passed unanimously.

### Reports-

FFA- Brendan Kelley reported upcoming events. May 2nd the FFA judging team will be heading to Albany for a Judging contest which will be held on May 3rd and they will head home immediately after.

Last weekend the FFA won 2 banners at the livestock contest.

May 6th will be the FFA Banquet at 6pm. They will be holding a silent auction and serving tri-tip for dinner.

The FFA plant sale will be May 6th- 8-4pm and May 7th- 8-6pm

Booster Club- Deb Hansen reported they ordered a cover for the scorer table.

The Cherry festival is coming up this summer and they will have their usual booth and be selling apparel, memberships, and their famous cherry lemonade.

Play Day shirts are being ordered

Officer elections for the up-coming year will be held in May.

Superintendent- Bruce Neil reported tonight is Kinder Round-up which is a meet-and-greet Mrs. Neil.

Kindergarten and 1st grade are learning about the life cycle of chickens. They have been candling and are in the process of hatching eggs with the help of Mr. Kelley.

The Budget Committee meeting is coming up on May 3rd at 6:30 p.m. Gerri Silveira is coming back for another term.

The Annual Child Find Services was discussed. Mat Miles explained the process including the identification of students with disabilities who have legal requirements that must be met, then contacting the ESD to assist with contacting and engaging the professionals needed to help those students.

Mat Miles explained the 504 law for schools, wherein the school and the teachers must make accommodations for students with disabilities. These laws, originally intended for work places, also includes the school setting.

Mat responded to a question about what exactly an occupational therapist (OT) does in the school setting. Mat explained that some students with disabilities require an OT due to their physical disability.

School Security- Stewart Roberts discussed ideas for making the school more secure. The ESD is helping facilitate security procedures in all schools in area. All law enforcement is launching a "LOVE YOU GUYS" program with a training event in July and October which we will have representatives to attend.

Middle School 3rd Quarter is done; students performed well with the following GPAs: sixth grade- 3.4, seventh grade- 3.2, and eighth grade- 2.9. The staff is working hard on tracking missing assignments and contacting students to get their assignments done and turned in.

Kinder & 1st grade have data to share on where the students achievement levels measure and if they are at grade level. It's a random selection of at risk, emerging, grade level. This is designed to track students in order to more capably help them in achieving grade level.

Chair staging cart: The chairs at the high school, used for events, are not sturdy. Ted is working on getting quotes for a platform to have before graduation.

We are currently looking at shop doors that need replaced. The south overhead door was replaced last year, and the west doors are in need of the same.

One classroom is being looked at for an update this summer.

Brett Moore requested discussion item for School Farm improvements be added to the agenda.

John Frisch requested getting a formal approval so that the projects are being finished, and there is accountability for them as well as continuing projects.

Julie suggested we focus on getting everything done during the summer.

Principal- Mat Miles reported the scorer's table is awesome. Hats off to the Booster Club, and for everything they do for our school.

Projects- Bleachers are being redone by the Mr. Olmsted and his shop classes. We are getting to see why Mr. Olmsted got his nick name "Teach". Kyle Barnes is the project manager. Randy Witten has stepped up and is using his skills working on them as well. Everyone is working as a team to finish this project.

We want to recognize Brendan Kelley's article in the paper about Eggs and Farm. They are doing an outstanding job.

Lisa Murchison took 19 students; 5 were middle school and 14 high school students to the math contest. Jon Jones came out on top in Pre-calc. 2 middle school students, Karia Weber and Kaleb Ralph, placed.

Upcoming events: May 16th will be Senior presentations at 5 p.m. , Graduation will be on May 28th at 6:30 p.m. in the High School Gym, Prom will be April 30th at EOU. Seniors are wrapping up their senior projects. 3rd Quarter GPA for freshmen- 3.16, sophomores – 3.38, juniors- 3.21, and seniorsh- 3.59. Way to go.! 14 seniors made Honor Roll. 3.25 is Honorable Mention.

A couple seniors have already enlisted into the military after graduation, as well as possibly one junior girl.

Financials- Amie Breshears reported she put out 3 new reports- Revenue, Expense and 5-year Comparison.

She is trying to get all invoices paid and mailed out on a schedule, paying a few late fees until this gets all worked out and on a schedule.

Audit for School Lunch Program was April 6th, we are waiting for the report to come back, so we can address the issues and problems and have the opportunity to discuss and open up if we want to opt out of the program.

Budget Calendar May 3rd meeting: Amy and Bruce will have the budget ready for meeting.

Fiscal Component – Bruce is working on this.

Contingency – is a reserve amount of money; with ending amount of money. It is used for a rainy day money set aside for emergencies that come up.

The Reserve Fund is money for future expenditures. The Reserve Fund currently is \$77,800 PERS.

AD- Blake Manley reported High School Track has 12 girls and 12 boys out. More than half the team are freshman. Top 3 in top 10 in the state.

Alex Graffunder already broke 2 school records this year.

High School Baseball has been in a rebuilding year, which was expected. Softball is 8-0; #1 in state right now. Middle school track is off and running, doing great. Jamie Murchison and Lou are doing a good job with them. The 7th grade girls and 8th grade boys are very strong.

Coaching positions are open for both High School Girls and Boys Basketball. Hoping to have coaches hired by June 1st. Proposal in for restructuring pay scale for coaches since we are currently on the bottom of the scale rate. There are multiple state playoff coaches interested in the positions.

Blake attended the OSAA delegate meeting for Co-op it was tabled for 2 years. OSAA Sport Advisory Committee chair is proposing no contact in summer. They are changing the quarter rule. Looking at JV Friday and Monday games for Football. Still working on Middle School League--have 9 schools involved if Union and Imbler participate. This year, over \$7000 went out to official fees. Looking for chain gang for next year's Varsity games--we need adults.

We are not going to replace our field with crumb rubber as some schools have. Hall of fame is in the works, looking to choose introductory class.

#### Old Business-

- a. District Goals and Performance Measures- Future goals by end of year.
- b. Board & Administrator Supplement- March/April good reminder leadership rules
- c. Superintendent Division 22 Assurances- Annual Self reporting is tardy. We are in compliance with OAR. Safety committee needs improvement.
- d. IMESD- Local Service Plan- ESD provided requested information detailing services we are currently receiving. Two areas of concern in regard to expense are Speech Pathology and School Psychologist since we only receive one day a week for these services; this seems too high. Some ideas were presented, but no solution as of yet.
- e. Underground sprinklers- Phase one on the football field. There are 3 phases presented during the tour. Cost presented was roughly \$50,000 with a 15-year life cycle for the control panel which has a 2-3 hour set for soil with different sprinkler heads. Normally, custodians move pipe for irrigation 2 times a day for 2 months – May/August.

Board questioning cost efficiency. Discussion to be brought back to table at future board meeting.

#### New Business- Action

##### 2016-17 School Calendar

- a. Julie Culver- Witten made a motion to approve the 2016-17 school calendar; Steve McLean seconded; motion passed unanimously.
- b. Approval 2016 Budget Calendar- Steve made a motion to approve 2016 Budget calendar as presented; Julie seconded; motion passed unanimously.
- c. Hiring of Fall coaches- Bruce Neil recommended hiring head Middle School Football Coach Ron Rees. Steve made a motion to hire Ron Rees as Head Middle School Football Coach; Julie seconded; motion passed unanimously. Bruce recommended Shawn Parker for Head High School Football coach. Julie made a motion to hire Shawn Parker as Head High School Football coach; Steve seconded; motion passed unanimously. Bruce recommended Jamie Murchison for Head Middle School Volleyball coach. Julie made a motion to hire Jamie Murchison as Head Middle School Volleyball coach; Steve seconded; motion passed unanimously. Bruce recommended to hire Blake Manley as Assistant High School Football\* Coach. Steve made a motion to hire Blake Manley as Assistant High School Football coach; Julie seconded; motion passed unanimously. Bruce recommended Darcy Carreiro for Head

High School Volleyball coach. Julie made a motion to hire Darcy Carreiro for Head High School Volleyball coach; Steve seconded; motion passed unanimously. Bruce recommended hiring Kacey Kitzmiller as Assistant High School Volleyball coach. Steve made a motion to hire Kacey Kitzmiller as Assistant High School Volleyball coach; Julie seconded; motion passed unanimously.

\*For the record, if there is any conflict in High School Football with Blake Manley being Assistant Football Coach and AD. Bruce Neil will get involved to help any conflicts.

d. Teacher/Coach resignation letters. Mr. Macke 38 years of teaching here at Cove turned his retirement letter. Julie made a motion to accept Bruce Macke's resignation of 2016 year; Steve seconded; motion passed unanimously.

Holly Coleman resignation: She received an opportunity to create a book to tell a story with illustrations. Julie made a motion to accept her resignation; Steve seconded; motion passed unanimously.

Ted McBride turned his resignation letter for Head High School Basketball Coach. Julie made a motion to accept Ted's resignation as Head High School Basketball Coach; Steve seconded; Motion passed unanimously.

e. Renewing/extending Classified- Confidential Contracts for 2016-17 year.

Tabled Randy Witten because of quorum members absent and Kyle Barnes' negotiating contract.

Steve made a motion to extend Amie Breshears contract for 2016-17 year; Julie seconded motion passed unanimously.

Bruce made recommendations for the Classified and Confidential staff for 2016-17 year. Steve made a motion for 2016-17 Classified and Confidential staff to be Teresa Aguilera, Sharon Pretti, Jeanne Ralph, Heide Thomas and Kelsey Stitzel, Julie seconded. Motion passed unanimously.

Future Agenda-

~ School Farm Capital

~ Randy Witten & Kyle Barnes Contracts

~ Head Basketball Coaches

~ Fiscal Management Policies

~ Pay Scale Structure for Coaches

~ AD Contract

Steve made a motion to adjourn meeting at 9:57pm; Julie seconded; motion passed unanimously.

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Chairman- Brett Moore

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Superintendent- Bruce Neil