

Cove School District
Regular School Board Meeting
July 26, 2016
Ag House

Board Members Present- Scott Spears, Julie Culver-Witten, Andy Lindsey

Others Present- Bruce Neil, Amie Breshears, Deb Hansen, Blake Manley

Call to Order

- Vice - Chairman, Scott Spears called meeting to order at 7:01pm

Preliminary Business

- Scott swore Andy Lindsey in
- Julie nominated Scott as Board Chair, Andy seconded nomination, all in favor
- Scott nominated Julie as Vice Chair, Andy seconded nomination, all in favor

Agenda Approval

- Moved approval of Depositories of District Funds included in 2016-17 Designations to August meeting because conflict of interest with a board member in attendance, therefore not a quorum tonight.
- Remove Principal report from agenda

Communications

- None reported

Good of the Order

- Bruce met with Andy Lindsey to review board procedures & board member duties.

Consent Agenda

- Hold April 19th & June 21st minutes due to lack of quorum.

Patron Comments

- None

Reports

- a. Student Body/FFA
 - No student body/FFA present. Union County Fair coming up
- b. Booster Club – Deb Hansen
 - Getting ready for Cherry Festival
 - Selling Cove Leopards ear muffs & shirts
- c. Superintendent – Bruce Neil
 - Brian Wolfe from PACE completed a safety audit for the District a couple weeks ago. He gave a few suggestions, District will be going through them & implementing.

- Lead testing will be done by Box R Water Analysis Laboratory on Monday Aug 1. For the most part testing will be done in the Elementary Building beings that High School building newer.
 - Progress on High School parking lot – parking spaces will be rearranged, which includes handicap spaces.
 - Deb inquired about sidewalk on Elementary side to Ag House – this will be addressed in the future.
- d. Financial – Amie Breshears
- Presentation of financial reports
 - General Fund transfers to Food Service Fund was reviewed per request by board, very comparable to other small Union County School Districts
 - Remaining Senior Student Body Fund balances after graduation are transferred to General Student Body.
- e. Athletic Director – Blake Manley
- August 15th is beginning of fall sport practice
 - Gym floor is being refinished
 - Cove had full team @ Football Camp which was held at Cove School, but put on by EOU. First time in years that Cove attendance this good. All team attendance #'s were scaled back from prior years. Cove School District received \$1,800 for hosting & \$900 went to Cove Booster Club for providing food.
 - First Annual Cove Hall of Fame will be in September. Football Game will be Sept. 2 @ 7 pm & Banquet will be Sept. 3 @ 6 pm.
 - Most Sports Schedules are complete & on calendar, basketball not on calendar yet, but will be before school starts.

Old Business

- a. Bruce presented July Board & Administrator Supplement to board.
- b. Discussion regarding remaining Senior Student Body Funds after graduation.
 - Some suggestions were to set up scholarship or CD
 - Table further discussion to talk to OSBA for regulations & Senior class for their thought
- c. Cove District Goals and Performance Measures work session scheduled for 6pm prior to Aug 16 board meeting.

New Business/Action Items

- a. Andy made a motion to approve the following designations for 2016-2017, Julie seconded the motion, motion passed unanimously
 - Chief Administrative Officer: Bruce Neil
 - Deputy Clerk: Amie Breshears
 - Budget Officer: Bruce Neil
 - Custodian of District Funds: Bruce Neil & Amie Breshears
 - Legal Counsel: Steve Joseph
 - Amounts of Fidelity Bonds: Bruce Neil \$100,000, Amie Breshears \$100,000, Mat Miles \$100,000 & Kelsey Stitzel \$25,000
 - Official District Auditors: Lewis, Poe, Moeller, Gunderson & Roberts
 - Insurance Agent of Record: Wheatland Insurance

- Established day of month for regular monthly meetings: 3rd Tuesday of each month
- **Tabled** - Depositories of District Funds: Umpqua Bank & Oregon State Local Gov't Pool

Future Agenda

- a. Winter Coaches
- b. Meeting Minutes from Regular Meetings on April 19, May 17 & June 28 & Special Meeting on June 28
- c. What should happen to Senior class Student Body Fund after graduation of each class
- d. Water testing results if we have them
- e. Appoint Committee for Food Service fund research

Adjournment

- a. Julie made a motion to adjourn at 7:55pm, Andy seconded, motion passed unanimously.

Scott Spears, Board Chairman

Bruce Neil, Superintendent