

Cove School District
Regular School Board Meeting
March 14, 2017
HS Math Room

Board Members Present

- Brett Moore, Steve McLean, Julie Culver-Witten, Andy Lindsey

Others Present

- Bruce Neil, Mat Miles, Amie Breshears, Various Community Members.

Call to Order

- Chairman, Steve McLean called the regular meeting to order at 6:00, then went directly into Executive Session. Executive Meeting was in reference to ORS 192.660 (2)(i) – To evaluate the employment-related performance of the CEO of any public body, a public officer, employee or staff member who does not request an open hearing. Those present during the executive portion of the meeting other than board members were Dick Mason from The Observer & Ken Kennedy from Elkhorn Media. At the end of the executive session the board took a 5 minute recess & then opened back into regular meeting at 7:08.

Flag Salute

Agenda Approval/ Emergency Adjustments

- Add resignation letter from Blake Manley as Athletic Director effective June 30, 2017 to Action Items.

Communications

- Unfortunate passing of Pat VanNice, her service will be Sunday, March 19 in old gym from 1pm to 3pm.
- Steve recognized the show of support for Mrs. Noble at her sons' celebration of life.

Good of the Order

- Andy Lindsey received an email from OSBA regarding a webinar on charter school information, just a resource that is available.
- Brett Moore pointed out that he was impressed with Harley Davis' comments regarding how softball affected her life, which was posted on OSAA website. Karly Witten explained that individuals could submit letters to OSAA & OSAA chooses whose they posted on OSAA website.
- Steve McLean impressed on Mrs. Kelley's 4-H cooking class.
- Girls Middle School Basketball had a great season, ended the season great by winning the Battle of the Blues Tournament in Imbler this last weekend.

Patron Comments

- Patty Lindsay reported on Outdoor School – Requested that we put Outdoor School on April meeting agenda. Measure 99 passed which provided funding for all 5th and/or 6th grade students to attend. This is program that will be provided through OSU Extension Service & they are currently working on forming committees & balancing budget. They are asking community members to show up at meetings and advocate toward it.

Consent Agenda

- Steve suggested a couple spelling/grammar changes. Steve also inquired about the discussion that was had at the last meeting regarding IMESD LSP, he clarified that the board would like a representative from IMESD to come present the LSP details. With those changes taken into consideration, Brett made motion to approve meeting minutes for February 21, 2017, Andy second the motion, motion passed unanimously.

Reports

a. Student Body - Karley Witten

- ASB ordered flowers for Noble family & VanNice family & hand delivered them today.
- Caden Johnson memorized 79 digits of PI for PI day.
- Spring sports are starting. Baseball & Softball combined again with Union. Golf & Track are independent Cove programs.
- Transported all high school students to Union for an assembly that hosted Tom Coverly, an illusionist/motivational speaker, about respect. Karly appreciated that the Administration scheduled the assembly.
- School carnival, will be within first couple weeks of April, an exact date has not been set yet.
- Prom is April 22nd & is going to be held at the Cove Ascension School this year. The prom will be with Union again this year, with a new DJ & photographer.

FFA - Brendan Kelley

- Tomorrow an exciting day, laying out new 40x60 pole barn with commercial kitchen & enough space for students to raise livestock.
- Hydroponic equipment has come in that has been purchased with grant funds. The equipment has already been set up by students. They have started growing plants, various herbs & strawberries.
- State Convention coming up first weekend of spring break. Karley & Lorissa applied for a presentation award & their applications were accepted. They will be formulating a presentation that talks about the agriculture awareness that they have provided in conjunction with our elementary school. They have a really good chance of winning that award. Also, Karley, who is a Chapter Officer, is preparing to run for one of six state officer positions.
- Going to start up community breakfast again as was done in the past. This year it is going to be Saturday, April 15th from 7pm-9pm, free of charge, they want to give back to community & thank them for all their support. Please make sure this gets on reader board per request of Steve McLean.
- Steve McLean thanked to Brendan for his work to obtain grant funds.

- b. Booster Club - Deb Hansen
 - Reiterating to start on playground project upgrade, but will be a couple years until it actually happens. Reminding community to participate in the Drive for your school this coming weekend at Legacy Ford. \$20 for each car that is driven will be paid to the School District Booster Club of the persons' choice.
 - Next meeting April 5th.

- c. Superintendent - Bruce Neil
 - Professional Development opportunities –
 - Eric Gustavson, Erich Dressen, Koreen Williams, Kelli Langford attended an IT conference in Boise. They then came back & have had weekly meetings to share with the rest of the staff the latest & greatest in the tech world & how it can be integrated into the classrooms.
 - This past week we hosted a group of young teachers to show how our staff integrates IT into our classroom.
 - Elementary celebrated 100 days of school with Dr. Seuss coincided.
 - After Bruce was approached by Union School District regarding participating in an assembly they were hosting, Bruce & Mat researched about the speaker. It turned out to be a great assembly, as mentioned earlier in the meeting.
 - Waiver for snow days, see action item documents.

- d. HS Principal & ASB - Mat Miles
 - Complimented Karley on her clear & concise explanation of today's assembly. Respect was a big focus & to make an impact where you are at. Using words "I am sorry" is very important. The assembly fits right in with the 8 keys of excellence Cove School embraces. This month key is Speak with Good Purpose.
 - Reiterating about PI day.
 - See pictures on website regarding one of Mr. Dressen's classes Barbie bungee jumping off the crows nest. They had to calculate how many rubber bands had to be put together to have barbie jump off crows nest without breaking barbie's neck. This is an example of applying math in real world way.
 - Drive for your school at Legacy, they have been awesome in supporting the schools with this in the past.
 - Spring Sports are well underway. New track coach Daniel Johnson. About 16 students going out for track. Some floaters between track & golf until they finalize where they really want to be.
 - Girls doing well with softball.
 - Rebuilding phase for baseball with Union.
 - OSAA reclassification for sports, current cap for 1A is staying at 89.
 - Baseball field being updated during spring break, southeast corner of elementary playground.

- e. Financial - Amie Breshears
 - Presentation of financial reports – Monthly reports: Disbursement Detail Listing, Consolidated Board Report (current month & FYD), Lunch Report, Student Body Profit & Loss.
 - Presented PERS increase figures, 4.87% increase for Tier1 & 2 & 4.23% increase for OPSRP, which when calculated on current year salaries would be a total increase of \$68,000.
 - Brett Moore gave an overview on how PERS effects the School District.

Old Business/Discussion Items

- a. Policy IGD Student Activities Administrative Regulation
 - Still waiting on legal opinion on modified draft that Bruce sent to Spencer Lewis at OSBA.
 - Bruce will reach out to Hungerford Law to see if they could assist with the review beings that OSBA has taken 3 months to respond

- b. Governance Education on Communication
 - Steve presented some informational documents on public meeting laws regarding regular, special & executive board meetings. He also reviewed documentation on communications to board members, including complaints. These discussions included reviewing what our District policy states & some suggestions from OSBA website.
 - Discussion ensued regarding what would be the best way to distribute information to the board, through the superintendent by email or through a file accessible by all located on website.
 - John Frisch suggested that we not only come up with board communication amongst themselves, but also community member communications to the board.
 - Mat stated that he would work on a link on website that contained an electronic file for only board members to view for communications, per request of Steve.
 - Steve reviewed meeting expectations letter prepared by Arnold Coe. Brett suggested that we make sure our current policy does not have conflicting information in regards to this. Steve would like the board to review current policy & the information presented & bring back as a discussion item at next meeting.

Recess for 5 minutes at 8:30.

- c. Board Spokesperson
 - Board members should only speak for themselves when asked for comment on something, unless they are together at a board meeting, at which time the minutes speak for the board.
- d. Update on election deadlines
 - As a follow up to the newspaper article, Arnold Coe is hosting a “Get on board Cove” meeting to get to know candidates for Cove School Board. We have 4 people who have filed as candidates, the deadline is Thursday, March 16th at 5pm. Brett spoke out about the importance of people considering donating time over next 4 years. Mr. Neil & Arnold Coe working toward an election forum on April 11th at 7pm at Kimsey Commons.
- e. Monthly work sessions for the board

- Steve would like to have monthly special board meetings to be used as work sessions, there would be no action items, only discussion items. All the board was for it if valid agenda items to discuss. Topics suggested by Andy would be Board Goals. Steve suggested a date of Tuesday, April 4th.

Julie gave a shout out from Patty Lindsey to Karen Moore for all her work she has done on the upcoming Philly Trip.

- f. Budget calendar – presented by Amie, very similar dates as prior years
- g. Budget Committee members – Steve read an explanation on who must be included as members & how the members are appointed. Bruce will touch basis with prior year members to find out if they would like serve on the committee again this year.
- h. Charter Council Update – Bruce & Patty set date to meet, but had many conflicts, so need to set another date. Bruce will check with the current council to see if they still want to be involved. Andy feels that the Charter Council could be a good resource to the District that hasn't been utilized. Steve read the charter council document & made some suggestions on what he would like to see discussed. Brett suggested we make sure that we stay in line with the Charter document.
- i. Contract Negotiations - State developing their budget, school districts are pushing back time schedule. Mr. Gustavson & Bruce are meeting next week to discuss language of the contracts. Certified staff just met with Larry from negotiation union this past week. Bruce will get an approximate date out to the negotiation teams after visiting with Teresa Aguilera & Eric Gustavson.

New Business/Action Items

- a. Consider Hiring High School Track Coach
 - Bruce Neil recommended to hire Daniel Johnson for High School Track Coach. Wife Shelby would like to volunteer as an assistant. Julie made a motion, Andy second, motion passed unanimously.
- b. Consider Accepting Teacher Contract Renewal Recommendations as Presented
 - Brett made a motion, Andy second, motion passed unanimously.
- c. Consider Approving Letter asking for Snow Day Waiver
 - Andy made motion to approve, Julie second. Brett asked if we should forgo the waiver & give the students additional instruction. Various community members, school faculty & board members shared their concerns. Motion passed unanimously.
- d. Consider Accepting School Board Resignation
 - Steve read the Elkhorn Media article that included the resignation submitted to them by Scott Spears. Steve touched base with Scott Spears to verify if he would be at the meeting as a board member & through a few emails between Scott & Steve it was clarified that he had not resigned as board member, therefore this action item is not applicable.
- e. Consider Accepting Resignation of Blake Manley as Athletic Director as of June 30, 2017
 - Julie made motion, Brett second, motion passed unanimously.

Future Agenda Items

- a. IMESD representation
- b. Outdoor School update
- c. Appoint Budget Committee
- d. Athletic Director duties
- e. School Calendar
- f. Contract Negotiations
- g. Possible Science Teachers
- h. Charter Council
- i. Official statement to OSAA
- j. Division 22 Assurances
- k. Monthly work sessions

Next Meeting - April 18th at 7:00 pm

Motion to adjourn meeting by Julie, Andy second motion, motion passed unanimously at 9:43.

Steve McLean, Board Chairman

Bruce Neil, Superintendent