

Cove School District
Regular School Board Meeting
May 16, 2017
HS Math Room

Board Members Present

- Brett Moore, Steve McLean, Julie Culver-Witten, Andy Lindsey

Others Present

- Bruce Neil, Mat Miles, Amie Breshears, Arnold Coe, Ron Rees, Burr Betts, Becky Best, Gerry Silvera, Austie Baird, Mark Mallory, Nathan Weishaar, Jessica Marler, Chelsea Musgrove, Debra Hansen, Darcy Carreiro, Kelley Carreiro, Lorissa Johnson, Hannah Duby, Mallore Loree, Scottie Loree, Karly Witten, Janelle Dunlap, Bethany Freudenthal from The Observer, Lisa Murchison, Trista Loree, Dan Landa, Darren Hansen, Patty Lindsay, Raelyn Williams, Taylor Baremore

Call to Order

- Chairman, Steve McLean called regular meeting to order at 7:01.

Flag Salute

Agenda Approval/ Emergency Adjustments

- Steve added "Review Policy CBG – Evaluation of Superintendent" to discussion items
- Steve added "Communication Resolution" to discussion items
- Steve added "ORS 192.660(i) To review & evaluate the performance of an officer" to the Executive Session.
- Burr Betts pointed out that the agenda should say recess, prior to Executive Session, instead of adjournment. Adjournment should be the last item.

Communications/Good of the Order

- Steve brought up the NAP program (Night Against Procrastination). Lisa Murchison explained that this is to assist students once a week after school. She decided to start the program after a college visit with the juniors where she noticed a sign regarding this type of program.
- Steve pointed out some events that have recently happened are May Day program, School carnival & Regional tri-county spelling bee.
- Bruce mentioned
 - 8th grade annual field trip to Interpretive Center in Baker City & Wahooz & 8th grade promotion ceremony.
 - Mr. Gustavson art class completing mural on side of Dollars Market.
 - Book Fair this week.
 - Co-op softball team has District in Union this Saturday.
 - Track heading out to state tomorrow, 7 competitors, almost half the team.
- Darcy Carreiro mentioned FFA has put together a lot of good food throughout different events.

- Andy Lindsay mentioned that the 8th grade teachers won various awards & we are very fortunate to have those teachers.

Patron Comments

- Ron Rees - Concerns with equipment needed for football & basketball, a lot of it has been here for quite some time. 3 man &/or a single man sled would be good. Also, are certification of helmets being done? They need to be sent off to be certified. Also, need shooting machine for basketball. There are grants out there through that we could apply for to assist the District.
- Dan Landa - Blake was spearheading new local options of advertising so that all funds go to school instead of a % of it like it was through the former calendar advertising, what is the status of this?
- Ron Rees - suggested sponsorships that could be posted on boards that would go around the football field.
- Darcy Carreiro - EOU is really good about transferring their used equipment. There are also grants through Oregon Coaching Association, Oregon Athletic Association & OSAA that are available.
- Austie Baird - IMESD mentioned their grant writing program, maybe we can ask them to assist with this.
- Kelley Carreiro - Enrollment #'s that were given at last meeting do not match with ODE. Look into this as a future agenda item.
- Ron Rees - what can we do as a District to retain La Grande students in regards to sports? Mat spoke that retention is very important, retention starts before they enroll & we look to connect them in one of the programs we offer, whether it be Band, FFA, Shop, Art or other extracurricular option. Brett spoke about budgeting of the cost to the school, especially for supervision. Ron mentioned maybe a conversation with parents to get their opinions on what we can do. Andy spoke about the charter council & he thinks this a prime example of how to get those parents involved.
- Darcy spoke about enrollment & the research she has done regarding enrollment & wondering what may be causing students to leave.
- Steve spoke that the Charter Council may be misunderstood as to what it is for, so we really need to schedule a Charter Council meeting. Current charter council members are Koreen Williams, Eric Gustavson, Deb Hansen, Patty Lindsay, Andy Lindsay & Bruce Neil. Lorcinda Johnston mentioned to Steve that she may be interested in Charter Council.
- Steve wanted to point out that Booster Club is for many other things than just for sports. Steve thinks that there are many people who do not understand what the Booster Club is for.
- Becky Best spoke about how amazing our track coaches, Shelby & Daniel Johnson, are this year. They are Inspirational, kind hearted & encouraging. Gerri Silvera also pointed out Jordan Hackwith & DJ Fox are also very great.

Consent Agenda

- Brett made motion to approve meeting minutes for April 4, 2017 Special Board meeting & the April 18, 2017 Regular Board Meeting, Julie second the motion. Motion passed.

Reports

a. Student Body - Lorissa Johnson

- Graduation is June 2nd at 6:30 pm
- Baccalaureate is May 23rd at 6 pm at the Baptist Church & awards/scholarships at 6:30 pm in the high school gym
- Senior night on May 25th at 7pm in the gym.
- Softball team are League champs & have a chance to go onto state on June 2nd in Corvallis. They are already going to state playoffs, but before they go to state, they will play in District game Saturday at 2 pm in Union.
- Track athletes are going to state. There are enough for the girls team to actually qualify as an actual team. Send off for track is May 17th at 9am & are hoping to have events live stream for all to watch.
- District Golf was last week, Dawson Gaertner placed 16 out of 102 competitors.
- May Day was May 4th & went very smooth.
- School carnival was April 28th and there were over 1200 people in attendance. It was a great success.

FFA - Karley Witten

- Community Breakfast was April 20th & was very successful, over 100 people attended.
- CDE days in Corvallis was May 1st & 2nd. District took a beginning livestock team which placed 1st. This was the first time they had judged outside of class. Also, had 2 students who participated individually that placed in the top 10. Also, took a dairy foods team.
- Karley Witten interviewed to be an Oregon State FFA ambassador & she was elected.
- FFA Banquet was May 6th. Banquet was a success & part of the money raised is going to be used for a FFA scholarship fund. The current year recipients are Samantha Short, Karley Witten & Lorissa Johnson. Thank you for all you attended the banquet.
- FFA plant sale was May 14th & was a huge success.
- This is the last board meeting that Karley & Lorissa will be giving reports.

b. Booster Club - Deb Hansen

- Will be helping May 17th with Bingo at book fair. District is also on having a silent auction.
- Most of their meetings are regarding elementary playground equipment which include a slide at elementary school, a covered area by playground & a covered area by picnic tables at high school. These should all be done this summer.

c. Superintendent - Bruce Neil

- Student data has been a large topic, so he went over a students' OAKS test & how the scores are reported.
- Steve asked what all the formative assessment tests that the District utilizes. Bruce & Mat responded with OAKS, IXL for math, GRA reading assessments & EZ CBM (curriculum based measurement).

- Other student achievement: K-5th grade - 82% reading at grade level, 81% at grade level for math, 92% over a 2.0 GPA for elementary for 3rd quarter & 84% over 2.0 GPA for high school for 3rd quarter.
- Bruce handed out a list of District facility improvement projects/purchases that showed history over the last year and compared to budget. He also handed out a list of proposed projects with estimated cost. Bruce walked through the list with a bit of explanation. Questions from Arnold Coe, Becky Best, Darren Hansen, Lisa Murchison & Austie Baird regarding a few of the things listed.
- Steve asked if we could schedule an annual walk about at some point.

d. HS Principal & ASB - Mat Miles

- State testing is being completed, which is grades 3-8 & 11th.
- 7th & 8th grade were taken to OMSI by Mr. Morrison, which was a good experience.
- Prom went well, last several years combined with Union at EOU, but this year it was held in Cove at the Ascension School, which worked out well.
- Mr. Olmsted took students from shop programs to CTE (Career Technical Education) in Baker, which was a great exposure to a lot of future job opportunities for students.
- Cove Play Day went well, weather cooperated.
- Cove FFA Banquet was well done, if you missed it you missed out, outstanding students & they looked sharp.
- Talked about upcoming dates that were already mentioned earlier in the meeting.
- Some students are not quite as on track as we would want them to be, therefore some may not walk with the class.
- Julie & Brett volunteered to hand out diplomas
- Kelley Carreiro asked why the Volleyball Team was not asked to handle concessions at Play Day? Mat explained his position on the matter. Darcy spoke regarding how this decision affected her & her family.

e. Financial - Amie Breshears

- Presentation of financial reports – Monthly reports: Disbursement Detail Listing, Consolidated Board Report (current month & FYD), Lunch Report, Student Body Profit & Loss. Amie pointed out that the deposit for the lunch reimbursement for April was entered twice, so that will be backed out. No questions from board members.

Old Business/Discussion Items

a. Division 22 Assurances

- Annual assurances that the District has to file to show that the District is in compliance. There are 55 compliance requirements which tie to OAR's (Oregon Administrative Rules). Steve asked why we did not get them finished by January 15th deadline? Bruce stated that he just missed the deadline. Steve also asked a few clarification questions.

b. Local Wellness Policy

- This policy includes National School Lunch & Breakfast programs which we participate in. It also talks about K-12 Physical Activity classes, & other various items. Andy asked if the policy

that Bruce handed out satisfies the current policy. Bruce will check into it & Board will review.

- c. Policy CBG – Evaluation of the Superintendent
 - Steve read the policy which guides the board on the Superintendent evaluation. This was in response to community inquire from the last board meeting.
- d. Communication Resolution
 - Steve provided a Communication Resolution which had multiple statements. Steve suggested that we engage in a 3rd party to do a communication audit on the board & Administration to assist in ways they could improve their communication. He also suggested that we have legal counsel attend board meetings. Brett had a couple concerns regarding some of the resolution statements. One concern was having legal counsel at each meeting & the cost of that. Various board discussion regarding the resolution. Steve would like to have time to read through & think about the resolution a little bit & maybe talk more about the resolution at the June 13th work session, rest of the board was in agreement. Mr. Coe suggested to include what we do means more than what we say in our assessment of communications.

New Business/Action Items

- a. Accepting Division 22 Assurances
 - Andy made a motion to accept the Division 22 Assurances, Julie second, motion passed unanimously.
- b. Hiring Athletic Director
 - Bruce recommended to hire Candy McGilvery for Athletic Director. Discussion by board with various questions. Brett made a motion to hire Candy McGilvery as a full time position at the District, split between a teacher & the athletic director, Julie second, motion passed unanimously.
- c. Renewal of Classified Staff for the 2017-18 school year
 - Andy made a motion to accept the renewal of classified staff, Brett second, Julie recused, motion passed unanimously.
- d. Extension of Maintenance Supervisor
 - Brett made a motion to accept the extension of the Maintenance Supervisor, Andy second, motion passed unanimously.
- e. Accepting Carol Hindman's resignation
 - Bruce recommend accepting Carol Hindman's resignation. After saddened discussion, Brett moved to accept Carol's resignation, Julie second, motion passed unanimously.

Future Agenda Items

- a. Enrollment
- b. Local Wellness Policy
- c. Recommendations for Elementary School teacher

- d. Charter Council meeting
- e. Deputy Clerk renewal
- f. Accept election results

Next Special meeting will be a work session on June 13th at 7pm.

Next Regular meeting will be on June 20th at 7:00 pm, prefaced with a Budget meeting at 6:30pm.

Recess for 5 minutes

Meeting moved into Executive Session at 9:37 pm citing ORS 192.660 (2)(d) To carry on deliberations of persons designated by the governing body to carry on labor negotiations & ORS 192.660 (2)(i) Review & evaluate the performance of an officer, employer, staff member if the person does not request an open meeting.

Reconvened in exec session at 9:45pm.

Motion to adjourn executive meeting by Julie, Andy second, motion passed unanimously at 11:09 pm.

Motion to adjourn regular meeting by Julie, Andy second, motion passed unanimously at 11:10 pm.

Steve McLean, Board Chairman

Bruce Neil, Superintendent