

**Cove School District**  
**Regular School Board Meeting**  
**November 15, 2016**  
**HS Math Room**

Board Members Present

- Brett Moore, Scott Spears, Steve McLean, Julie Culver-Witten & Andy Lindsey.

Others Present

- Bruce Neil, Mat Miles, Amie Breshears, Lisa Murchison, Deb Hansen, John Frisch, Mike Poe, Chelsea Herron, Darcy Carreiro, Kelly Carreiro, Lorissa Johnson, Darren Hansen, Karly Witten, Patty Lindsey, Harley Davis, Donna Betts & Blake Manley.

Call to Order

- Chairman, Scott Spears called meeting to order at 7:01

Flag Salute

Agenda Approval/ Emergency Adjustments

- None

Communications

- None

Good of the Order

- Veterans Assembly - fantastic event, thank you all who assisted.

Patron Comments

- Patty Lindsey
  - Charter Council – is that happening again? On Bruce's to do list, he will speak to Patty on this at a later date.
  - Outdoor education coalition (which is funded by measure 99, which passed) - asked that the school board consider applying for a grant for 2017-18, which are administered through Oregon State Extension Office, for 5th or 6th grade week long outdoor education program. Brett mentioned that in prior years when we have done a two day program like this we had behavior issues so the District choose at that time to discontinue the program. Patty volunteered to bring this back as a future agenda with additional information.

Consent Agenda

- Per Steve request, we will add District/Board goals we approved to website or include future minutes.

- Brett made motion to approve meeting minutes for October 18, 2016, Steve second the motion, motion passed unanimously.

## Reports

### a. Student Body – Karly Witten

- Both boys & girls Cross Country teams, which we co-op with Union, placed 3rd in state. Tim Stevens placed 1st & Alyssa Fox placed 14th.
- Powder Puff game - great success, a lot of community & staff involvement.
- Veterans day assembly - very organized, best one she has attended, Grady Fite did an excellent job with everything he did.
- Senior Projects coming along very good.
- Basketball practice has started.

### FFA – Lorissa Johnson/Karly Witten

- Fall Festival & Homecoming Feed went very well.
- Thinking about Christmas festival.

### b. Audit Presentation - Mike Poe/Chelsea Herron

- Thank you for contracting with their firm & thanks to staff for having things ready for them.
- Reviewed required letters that were handed out.
- Reviewed journal entries made by auditor, 3 small ones were made.
- Financial statement audit, which means they obtain reasonable rather than absolute assurance that the financial statements are free of material misstatements. In order to do this the auditors do sample testing, they do not test every transactions. Specific transactions they do look at are the ones that are considered more risky to the entity.
- The District has great controls over the financial statement systems.
- Reviewed auditor report & audited financials.

### c. Booster Club - Deb Hansen

- Middle School Basketball tournament on Oct 28<sup>th</sup> which went well.
- December 21<sup>st</sup> & 22<sup>nd</sup> is the High School Basketball tournament with two teams, Dufur & Enterprise.
- Handed out membership forms as a reminder for those who haven't joined.
- Booster club would like to make it project of theirs to start making improvements on elementary equipment if they can find some funds for that. They are just starting to look into this so unsure of a projected time line.
- Next Meeting - Dec 7<sup>th</sup>.

### d. Superintendent - Bruce Neil

- MS Elementary awards assembly Nov 15th - great assembly, students did well & were recognized for citizenship.
- Student Enrollment holding steady around 272 for K-12.

- In Superintendent evaluation one of the areas for improvement was some HS Staff felt there was a disconnect, so Bruce has been trying to rectify that by attending Tuesday morning HS Staff meetings & also coming over to HS in middle of days throughout the week.
  - Annual Thanksgiving lunch Nov 15th - Bruce assisted with serving.
  - Board Goals update
    - Goal #1 Student Achievements & and Elimination of Performance Gaps at Grades Pre-K to 12 & Beyond: 1.3 Increase the percentage of high school students who feel connected to school through participation in at least one extracurricular activity or athletic team - this fall we had 62% of our high school students involved in one or both types of activity.
    - Goal #2 Higher Standards of Performance: 2.1 Support individual specific teacher development with reporting on utilization - Joe from IMESD comes over at least monthly, sometimes more, to meet with teachers regarding technology latest & greatest. A few teachers have also went out of district to technology training. There are many teachers who are involved in ongoing, sustaining professional development throughout the year.
    - Goal #3 Fiscal Stability to Support Holistic Student Learning: Meet audit standards with no material deficiencies and sufficiently address management comments – we just heard from auditors regarding findings & status of deficiencies.
- e. HS Principal - Mat Miles
- Not a lot to add to FFA & ASB report given earlier because they do such a great job of reporting.
  - Tim Stevens who is a sophomore and was state champion over students in 1A, 2A & 3A schools. He was also invited to Nike Border Clash in which he will be competing with Oregon & Washington athletes. This is the first time Cove has ever had 1st in state & only the 4th time in Union's history.
  - Reader board recognizing honorable students as well as those who came close. It will also be showing one of the 8 keys of excellence each month, which the District has used as a focal point for the past 6 years.
- f. Financial - Amie Breshears
- Presentation of financial reports – Disbursement Detail Listing, Consolidated Board Report (current month & FYD), Lunch Report & Student Body Profit & Loss. Questions/comments were asked by Scott Spears & Steve McLean. Steve would like details on what is included in Intermountain ESD Local Service Plan & what isn't, which will assist in explaining the checks we write to them every month for various things.
- g. Athletic Director - Blake Manley
- Cross Country already covered earlier.
  - Basketball season is upon us, thank you Booster club for always being there to take admission at the gate.
  - Looking good on High School basketball participation, 15 plus for both girls & boys teams.

- Most teams that have been contacted for Booster Club High School Basketball Tournament on December 21<sup>st</sup> & 22<sup>nd</sup> are already playing other games, so we won't have an actual tournament, but we will be hosting one team on December 21<sup>st</sup> & one on December 22<sup>nd</sup>. High School Basketball teams will be attending a tournament in Adrian on December 9 & 10.
- Middle School boys' basketball has started. Athletic Directors in area decided to just have a tournament of local teams on December 9 & 10 that Cove will be hosting.
- Football awards will be Friday, November 18 at 6pm. We had several all-league athletes.
- Volleyball finished strong. Lorissa Johnson & Hannah Duby made all-league.
- Wrestling has started & number participating is up this year.
- OSAA reclassification numbers have come out, they are looking at lowering number again, we were at 105 on the previous cycle which was 3 years ago, currently it is at 95, they are looking at dropping to 85, but there are other proposals, one being to bump to 99 & have 5 classifications instead of 6 & have a separate classification for Football because of various reasons.
- Coaches will be completing a self-evaluation this year for the first time, which will be followed by a review. Scott Spears asked who all would be contributing to the evaluation. It will only be coaches & then administration completing reviews.
- Scott Spears asked about the coaching salary matrix that had been talked about in the earlier this year? Blake & Bruce have discussed, but had tabled it until they could make a decision.
- Darcy commented that there are two drafts reclassification proposals the OSAA is looking at, so District staff need to be looking into it on OSAA website & giving any suggestions/feedback to the athletic director so that we can advocate for which ever draft is the best suited for our District.

#### Old Business/Discussion Items

- a. School Board Certified and Classified Negotiating Team/calendar
  - CEA met within the last couple weeks with Union Representative Larry Nichols. Eric Gustavson & Bruce have met regarding negotiations calendar, they talked about looking at verbiage of the contracts first, then jump to salaries once we know funding a little bit better how the budget is going to look.
  - Andy & Brett volunteered to be on the certified team & Julie & Steve volunteered to be on classified team.
  
- b. Food Service prices adjusted with CPI
  - Amie handed out a document of showing CPI inflation from 2014, which is when we last increased prices.
    1. Questions were asked by various board members
    2. Andy made a motion to increase meal prices by \$.10/lunch effective July 1, 2017, Julie second, motion passed unanimously.

#### New Business/Action Items

- a. Consider hiring High School Girls Assistant Basketball coach

- Bruce recommended Kelli Langford for High School Assistant Girls JV Basketball Coach, Julie moved to hire Kelli Langford, Andy second, motion passed unanimously.
- b. Consider resignation of para professional Sharon Pretti
  - Brett moved to accept Sharon Pretti resignation, Julie second, motion passed unanimously.

#### Future Agenda Items

- a. December meeting date - Christmas Program is December 20<sup>th</sup>, same night as normal meeting. Next board meeting will be moved to December 13<sup>th</sup>.
- b. Oregon Outdoor Education Coalition
- c. Charter Council
- d. Calendar for Union Contract Negotiations
- e. IMESD Local Service Plan
- f. Coaching Matrix reconsideration

Scott Spears called the meeting into an impromptu executive session under ORS 192.660 (2)(b). Bruce pointed out per Board Policy BDC – Executive Sessions it states “An executive session may be convened upon request of three Board members or by common consent of the Board for a purpose authorized under ORS 192.660.” Per suggestion by Bruce, the board read the letter written by Scott that the executive session would be in regards to. Scott then asked the board their opinion on holding an executive session. Andy stated that he didn’t mind discussing it tonight, Brett abstained, Julie & Steve chose not to go into executive session without time for further time to digest the letter.

Next Meeting - December 13th at 7:00 pm, followed by an executive session.

Motion to adjourn meeting by Julie, Steve second motion, motion passed unanimously at 8:31

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Scott Spears, Board Chairman

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Bruce Neil, Superintendent